

## Appendix I

### NOTICE OF COMPLETE APPLICATION

Date \_\_\_\_\_

Name \_\_\_\_\_  
Address \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Dear \_\_\_\_\_:

The \_\_\_\_\_ Planning Board has reviewed your application for a  
\_\_\_\_\_ lot/unit subdivision at \_\_\_\_\_ and found it to be complete.

The Board has scheduled a meeting for \_\_\_\_\_ (date) at  
\_\_\_\_\_ p.m. (time) at which time your application will be reviewed for conformance with criteria  
of Title 30-A M.R.S.A., §4404 and the standards of the \_\_\_\_\_ Subdivision Regulations.  
You or your authorized representative are encouraged to attend the meeting.

At that time the Board will determine whether to hold a public hearing.

Sincerely,

\_\_\_\_\_  
Chair of Planning Board